

Kilpeck Parish Council

clerk@kilpeckparishcouncil.gov.uk www.kilpeckparishcouncil.gov.uk

Councillor,

3rd September 2024

**You are summoned to the Ordinary Meeting of the Parish Council No KPC/LL/205
which is to be held in Kilpeck Village Hall on Tuesday 10th September 2024
Meeting to Commence at 7.00pm and to be concluded by 9.00pm**

AGENDA

- 1.0 **Apologies for Absence** To receive and consider any apologies
- 2.0 **Declarations of Interest & Dispensations**
To receive any declarations of interest in agenda items, or written dispensation applications
- 3.0 **To Receive, Approve and Sign** the Minutes of the Parish Council Meeting no. KPC/LL/204 held on Monday 8th July 2024
(previously circulated)
- 4.0 **Financial Matters**
 - 4.1 Confirmation of receipts
 - 4.2 Payments for approval
 - 4.3 Bank Balances and Reconciliations
 - 4.4 Sunderlands - Field Rent, Water Charges & Compensation for Electricity Poles
 - 4.5 To consider purchase of an Office 365 package
 - 4.6 To consider the provision of a dedicated email addresses for the chairman and vice-chairman
- 5.0 **Public Question Time**
Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions
- 6.0 **Highways & Public Rights of Way Issues**
 - 6.1 Lengthsman report Jamie Probert
 - 6.2 To receive any new General Highway or Public Rights of Way issues
 - 6.3 Property Boundaries and liability for fences update
 - 6.4 To consider Speed Indicator Devices (SID's) service and maintenance
 - 6.5 To consider application to the Local Drainage Fund
 - 6.6 To note and consider the amended process for Lengthsman Scheme claims through Herefordshire Council
- 7.0 **Planning** To consider the following planning applications submitted to Herefordshire Council:-
 - 7.1 **241784** - Dutch Barn, At the Junction of The C1230 With C1232, Kilpeck, Herefordshire, HR2 9DN - Application to determine if prior approval is required for a proposed change of use of an agricultural building and its curtilage for the conversion to one larger dwellinghouse and the building operations reasonably necessary to convert the building.
 - 7.2 **241846** - Barns at Merri-Folde Farm, Garway Hill, Herefordshire - Application to determine if prior approval for conversion of four barns to 4 no. dwellings with building operations reasonably necessary for the conversion.
- 8.0 **Reports**
 - 8.1 Kilpeck Village Hall
 - 8.2 Ward Councillor Mr Richard Thomas
 - 8.3 Police Representative (if available)
 - 8.4 Locality Steward Mr James Howell
- 9.0 **Review and update as required the Parish Council's Health & Safety Policy**
- 10.0 **Storage of documents** To consider secure storage of important documents
- 11.0 **Information Sheet** (Not covered by an agenda item and for information only) (information enclosed)
- 12.0 **Agenda of the Next Meeting**
- 13.0 **Date, Time and Venue of Next Meeting**
The next Meeting will be an Ordinary Meeting of the Parish Council on **TUESDAY 8TH OCTOBER 2024** to be held in Kilpeck Village Hall and is due to commence at **7.00pm**



information enclosed

L Lewis

Lisa Lewis, Clerk to Kilpeck Parish Council

Kilpeck Parish Council Serving the Local Community